



MINUTES
Reorganization Meeting
Northvale Board of Health
January 9, 2025
7:00 PM

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:04 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

Mrs. Visconi read the “Sunshine Statement” into the record as follows

“This is the Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

Mrs. Weston administered the oath of office to:

Dr. Levine
Debbie Visconi
David Yoon

BOARD OF HEALTH MEMBERS TERMS

| | |
|----------------------------|------------|
| Patrice Hunkin term ending | 12/31/2026 |
| David Levine term ending | 12/31/2027 |
| Kathy Uglione term ending | 12/31/2026 |
| Debbie Visconi term ending | 12/31/2027 |
| David Yoon term ending | 12/31/2027 |

ROLL CALL

Present: Dr. Levine, Mrs. Hunkin, Mrs. Uglione, Mr. Yoon, Mrs. Visconi
Also Present: Maria Schmitt, Bergen County Health Department, William Guyt, Pest Control Officer, Frances Weston, Municipal Clerk
Absent: Councilman Sokoloski

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mr. Yoon made a motion to nominate Mrs. Visconi as President of the Board of Health. Mrs. Hunkin seconded the motion. All were in favor.

Mrs. Hunkin made a motion to nominate Mrs. Uglione as Vice President of the Board of Health. Mrs. Visconi seconded the motion. All were in favor.



APPROVAL OF MINUTES

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to approve the Minutes of the October 23, 2024 Meeting.

Approve Meeting Dates for 2025

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to approve the Meeting Dates for 2025 as follows:

January 9, March 20, June 19, October 16

APPOINTMENTS

1. On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the appointment of TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/2025.
2. On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to accept the appointment of William Guyt as Pest Control Officer for a one year term ending 12/31/2025.

CORRESPONDENCE

1. Hillsdale Board of Health
Child Health Conference
2. Tyco Animal Control 2025 Contract
2025 Rates Registered Health Specialist

RESOLUTION #2025-01

TITLE: RESOLUTION AUTHORIZING THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2025 CONTRACT WITH TYCO ANIMAL CONTROL

BE IT RESOLVED, that the Board of Health President, is hereby authorized to sign the above mentioned agreement.

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to approve Resolution #2025-01.



2024 REVENUE COLLECTED

| | |
|---------------------------------|--------------------|
| Food Establishment License Fees | \$13,875.00 |
| Death Certificate Fees | \$15,150.00 |
| Birth Certificate Fees | \$ 0.00 |
| Marriage Certificate Fees | \$ 384.00 |
| Pet Licensing | \$ 3,175.00 |
| TOTAL | \$32,584.00 |

PAYMENT OF BILLS

| | |
|--|-------------------|
| 1. Gannett Media Group Legal Ad | \$15.84 |
| 2. Bergen County Health Dept. Bloodborne Pathogen Training | \$25.00 |
| 3. TYCO Animal Control October, November | \$1,400.00 |
| 4. RR Donnelly Safety Paper | \$152.75 |

On a motion made by Mrs. Yoon, seconded by Mrs. Hunkin all were in favor to ratify and approve the bills paid between November 1, 2024 and December 31, 2024.

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no questions or comments, Mrs. Visconi closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that all dog/cat renewals and food license renewals have been mailed. Hillsdale Board of Health will no longer be offering the child health conference. Mrs. Hunkin asked Mrs. Weston to find out how much we paid Hillsdale in 2024. Next meeting will be March 20th.

REPORTS

Pest Control Officer's Report

Mr. Guyt told the members about a grease trap that broke into the sewers at Tenafly Diner. He is trying to find out who inspects the grease traps in Northvale. Ms. Schmitt said the Health Department does not inspect them. She said when the establishments submit their plans, the plumbing inspector sizes the grease trap. Mrs. Hunkin asked if the practice at the Tenafly Diner caused the problem. Since the owners of the Northvale Diner also own the Tenafly Diner, do you think Northvale Diner is using the same practices? Mrs. Hunkin also asked who oversees the sewers. Mr. Guyt replied they are maintained by the Borough.



Health Officer's Report –October, November, December
Ms. Schmitt asked if the

Nurse's Report – October, November, December

TYCO Animal Control Officer's Report – October, November, December

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to accept the Pest Control Officer's report, Health Officer's reports, Nurse's reports, and Animal Control Officer's Reports.

COUNCIL MEMBER REPORT

Mrs. Weston informed the members that Councilman Sokoloski was unable to attend.

BOARD MEMBERS COMMENTS

The board members had no comments.

ADJOURNMENT

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to adjourn the meeting at 7:29 PM.

Respectfully Submitted,

Frances Weston
Municipal Clerk

Approved: April 11, 2025