

MINUTES
Reorganization Meeting
Northvale Board of Health
January 9, 2024
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:30 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Visconi read the “Sunshine Statement” into the record as follows

“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

Municipal Clerk Weston administered the Oath of Office to:

Patrice Hunkin
Kathy Uglione

BOARD OF HEALTH MEMBERS TERMS

Patrice Hunkin term ending	12/31/2026
David Levine term ending	12/31/2024
Kathy Uglione term ending	12/31/2026
Debbie Visconi term ending	12/31/2024
David Yoon term ending	12/31/2024

ROLL CALL

Present:	Mrs. Visconi, Mrs. Hunkin, Mrs. Uglione, Mr. Yoon
Absent:	Dr. Levine, Councilman Sokoloski
Also Present:	Kristin Caperino, Bergen County Health Department, William Guyt, Pest Control Officer, Frances Weston, Municipal Clerk

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mrs. Hunkin made a motion to nominate Mrs. Visconi as President of the Board of Health. Mr. Yoon seconded the motion. All were in favor.

Mrs. Visconi made a motion to nominate Mrs. Uglione as Vice President of the Board of Health. Mrs. Hunkin seconded the motion. All were in favor.

APPROVAL OF MINUTES

On a motion made by Mrs. Uglione, seconded by Mr. Yoon all were in favor to approve the Minutes of the October 19, 2023 meeting.

Approve Meeting Dates for 2024

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to approve the meeting dates for 2024 as follows: January 9, March 21, June 20, October 17.

APPOINTMENTS

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to accept the appointment of TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/2024.

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the appointment of William Guyt as Pest Control Officer for a one year term ending 12/31/24.

CORRESPONDENCE

1. Immunization Audit Report – Northvale Public School
2. Tyco Animal Control 2024 Contract
3. Hillsdale Child Health Conference 2024 Contract
4. Bergen County Bloodborne Pathogen 2024 Agreement

RESOLUTIONS

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to approve Resolution #2024-01.

RESOLUTION #2024-01

TITLE: RESOLUTION AUTHORIZING THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2024 CONTRACT WITH TYCO ANIMAL CONTROL

BE IT RESOLVED, that the Board of Health President, is hereby authorized to sign the above mentioned agreement.

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to approve Resolution #2024-02.

RESOLUTION #2024-02

TITLE: RESOLUTION AUTHORIZING THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2024 CONTRACT WITH THE BOROUGH OF HILLSDALE FOR CHILD HEALTH CONFERENCES

BE IT RESOLVED, that the Board of Health President, is hereby authorized to sign the above mentioned agreement.

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to approve Resolution #2024-03.

RESOLUTION #2024-03

TITLE: RESOLUTION AUTHORIZING THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2024 AGREEMENT WITH BERGEN COUNTY HEALTH SERVICES FOR BLOODBORNE PATHOGEN PROGRAM

BE IT RESOLVED, that the Board of Health President, is hereby authorized to sign the above mentioned agreement.

2023 REVENUE COLLECTED

Food Establishment License Fees	\$14,750.00
Death Certificate Fees	\$15,150.00
Birth Certificate Fees	\$ 0.00
Marriage Certificate Fees	\$ 384.00
Pet Licensing	\$ 3,634.00
TOTAL	\$33,918.00

PAYMENT OF BILLS

On a motion made by Mr. Yoon, seconded by Mrs. Uglione all were in favor to ratify and approve the bills paid between October 15, 2023 and December 31, 2023.

RR Donnelly	\$152.75
Safety Paper	

Hillsdale Board of Health	\$ 35.00
Child Health Conference-Nov.	

TYCO Animal Control October, November	\$1,160.00
Bergen County Health Services July-December Contract	\$14,441.35
Bergen County Health Dept. Bloodborne Pathogen Training	\$125.00

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no questions or comments, Mrs. Visconi closed the meeting to the public.

SECRETARY’S REPORT

Mrs. Weston informed the members that all food license renewals have been mailed. There have been 26 issued to date. She asked Ms. Caperino if the Nuts Factory has closed. Boston Market is closed. All dog/cat renewals have been mailed out. She asked who the new inspector for Northvale is going to be. Ms. Caperino answered it will be Anna and herself. Mrs. Weston also asked if the members would like to change the time of the meetings from 7:30 pm to 7:00 pm. President Visconi asked the members and all agreed to change the time to 7:00 pm. The next meeting will be March 21st at 7:00 pm.

REPORTS

Pest Control Officer’s Report

Mr. Guyt informed the members that it has been a quiet year. However, last Friday there were rodents captured at the Preschool. We have no maintenance program for rodents at the Borough so he contacted a company and we now have a contract with them. He told Kate Argiro, the Preschool Director, to cover all food in the Preschool.

Health Officer’s Report –October, November, December

Ms. Caperini informed the members that all inspections have been done. There is a new truck coming to town called Scream truck. It is like door dash and wonder truck combined. You would order on an ap and the truck comes to your house and makes the food in front of your house. Ms. Caperini also stated that the Scream truck would have to get a food license from the town. She had spoken to them but they have not yet contacted the town.

Nurse’s Report – October, November, December

TYCO Animal Control Officer’s Report – October, November, December

Mrs. Visconi asked for a motion and second to accept the Pest Control Officer’s Report, Health Officer’s report, Nurse’s Report, and TYCO reports. Motion was made by Mrs. Hunkin, seconded by Mr. Yoon. All were in favor

COUNCIL MEMBER REPORT

Councilman Sokoloski was unable to attend.

BOARD MEMBERS COMMENTS

Mrs. Visconi thanked everyone for their service and for voting her as President.

ADJOURNMENT

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to adjourn at 7:57 PM.

Respectfully Submitted,

Frances M. Weston

Frances Weston
Municipal Clerk

Approved: March 21, 2024