



A G E N D A
Sine Die Meeting of the Mayor and Council
Wednesday, December 27, 2023
7:00 PM

To view the Mayor & Council meeting via livestream, please access the YouTube link which is posted on the Northvale website, www.northvalenj.org. Go to government tab, then to meeting livestreams.

CALL THE MEETING TO ORDER

OPEN PUBLIC MEETINGS ACT NOTICE

This is the Sine Die Meeting of the Mayor and Council of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official Newspaper of the Borough, filed with the Municipal Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings.

SALUTE TO FLAG AND MOMENT OF SILENCE

ROLL CALL

AWARDS & PROCLAMATIONS

APPOINTMENTS

Approve the appointment of Jason Han, 323 Congers Avenue, Northvale to the Northvale Fire Department.

APPROVAL OF MINUTES

Combined Meeting of December 13, 2023 AND Closed Session of December 13, 2023

CORRESPONDENCE

1. Borough of Old Tappan
Shared Service Agreement Vehicle Repairs
(Resolution #2023-188)
2. Arcari + Iovino Proposal
Senior Center ADA Restrooms
(Resolution #2023-189)

RESOLUTION #2023-188

TITLE: RESOLUTION AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT WITH THE BOROUGH OF OLD TAPPAN

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., allows any municipality to enter into a contract with any other municipality or local unit for the joint provision of any services within their joint jurisdiction; and

WHEREAS, the need exists in the Borough of Northvale to enter into a Shared Services Agreement with the Borough of Old Tappan whereby the Borough of Old Tappan will provide to Northvale, at Northvale's request, services and goods for motor vehicle and other mechanical maintenance and repairs ("the Services"); and



WHEREAS, the Borough of Northvale and the Borough of Old Tappan have negotiated a shared services agreement setting forth the terms and conditions of the services to be provided by Old Tappan and all payment rates; and

WHEREAS, it is in the best interest of the Borough of Northvale to execute the Shared Services Agreement with the Borough of Old Tappan.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Northvale, that the Mayor is hereby authorized to execute the Shared Services Agreement between the Borough of Northvale and the Borough of Old Tappan.

RESOLUTION #2023-189

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH ARCARI + IOVINO FOR ARCHITECTURAL SERVICES FOR A CDBG FUNDED GRANT – JAMES F. MCGUIRE SENIOR CENTER ADA RESTROOMS

WHEREAS, the Borough is in need of an ADA restrooms for the James F. McGuire Senior Center; and

WHEREAS, there is funding for this project through a Community Development Block Grant; and

WHEREAS, the firm of Arcari + Iovino is familiar with the administration process for this grant and can provide the necessary architectural services; and

WHEREAS, Arcari + Iovino has submitted a proposal dated December 15, 2023 for their services for this project in the sum of \$14,000, which service and amount does not require competitive bidding; and

WHEREAS, the Borough finds the proposal to be reasonable and suited for the project.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Northvale that the Governing Body does accept the proposal by Arcari + Iovino and does hereby authorize the execution of an agreement by the Mayor and Municipal Clerk with Arcari + Iovino for the services set forth herein.

RESOLUTION #2023-190

TITLE: RESOLUTION APPROVING CHANGE ORDER #1 AND FINAL FOR 2023 RIVERSIDE COOPERATIVE ROAD IMPROVEMENT PROJECT – D & L PAVING CONTRACTOR

BE IT RESOLVED, by the Mayor and Council of the Borough of Northvale, Bergen County, New Jersey, upon the recommendation of the Borough Engineer that the Change Order for the contract listed below be and is hereby approved.

TITLE OF JOB: 2023 Riverside Cooperative Road Improvements Project

CONTRACTOR: D&L Paving Contractor, Inc.
675 Franklin Avenue, Nutley, NJ 07110

CHANGE ORDER N°: 1 & Final



ORIGINAL CONTRACT: \$600,501.00

AMOUNT OF CHANGE THIS RESOLUTION: \$187,913.96 (31.29% decrease) for an updated contract amount of \$412,587.04.

This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

RESOLUTION #2023-191

TITLE: RESOLUTION AUTHORIZING AMENDING THE EMPLOYEE HANDBOOK

WHEREAS, the Borough of Northvale has reviewed its employee handbook and wishes to revise the provisions regarding Vacation Leave in order to remove any ambiguity so that the handbook complies with State Law.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Northvale hereby amends the Employee Handbook Section VII Paid and Unpaid Leave and in particular Section VII C. Vacation Leave to read as follows:

C. Vacation Leave

Paid Vacation is granted in full day increments to full-time employees and shall accrue based on years of service as follows:

- Ten days after (1) year of service
- Twelve days after (5) years of service
- Fifteen days after (10) years of service
- Twenty days after (15) years of service.

Employees who are covered by a collective negotiations agreement shall abide by the vacation schedule set forth within the applicable agreement. All vacations must be approved by the employee’s supervisor in accordance with established Employer guidelines. We do not provide vacation to part-time employees.

Vacation days may not be accumulated for more than ~~two (2)~~ **one (1) prior** calendar year. Any unused vacation days carried forward from one calendar year into the next must be used during the second year or shall be forfeited. Employees will be paid for any accrued but unused vacation upon separation of employment. **in such amounts as may be permitted by state law.**

RESOLUTION #2023-192

TITLE: RESOLUTION AUTHORIZING THE HIRING OF THREE NEW POLICE OFFICERS

WHEREAS, the Borough of Northvale believes it is in the best interest of the Borough to hire three (3) new police officers; and

WHEREAS, the Borough’s Police Chief has recommended this hiring as being in the best interest of the Borough of Northvale Police Department; and

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Northvale that the Governing Body hereby authorizes the hiring of three (3) new police officers; and



BE IT FURTHER RESOLVED, that the swearing in of the new officers shall be determined upon the start date of the next Basic Police Officers Class held by the Bergen County Police Academy.

RESOLUTION #2023-193

TITLE: RESOLUTION CANCELLING APPROPRIATIONS IN THE CURRENT FUND OPERATING BUDGET FOR 2023 TOTALING \$145,000

WHEREAS, unexpended balances exist in the 2023 Operating Budget for Current Fund; and

WHEREAS, it is necessary to officially cancel such balances so funds can be transferred to surplus at year-end, and anticipated as revenue item in the following year budget.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Northvale, County of Bergen, New Jersey, that unexpended balances in the amount of \$145,000 listed below, be cancelled, and lapsed to Surplus.

POLICE	SW	\$ 75,000.00
STREETS ROADS	SW	\$ 45,000.00
CONSTRUTION CODE	SW	\$ 25,000.00
	TOTAL	\$145,000.00

RESOLUTION #2023-194

TITLE: TRANSFER OF APPROPRIATIONS FROM THE CURRENT FUND BUDGET FOR 2023 IN THE AMOUNT OF \$37,365

WHEREAS, N.J.S.A.40:4-49 permits the transfer of appropriations during the last two months of the fiscal year from accounts showing unexpended balances to accounts in which commitments may exceed the original budgeted appropriations.

NOW, THEREFORE BE IT RESOLVED, that the below transfers are hereby authorized in the total amount of \$37,365

GENERAL APPROPRIATIONS		ACCOUNT #	FROM	TO
Construction Code Salaries	S&W	03-01-22-195-101	10,000.00	-
Police Salaries	S&W	03-01-25-240-102	19,000.00	
Social Security System	O&E	03-01-36-472-201	5,365.00	
Celebration Public Events	O&E	03-01-30-420-201	3,000.00	
Tax Collection Salaries	S&W	03-01-20-145-101		925.00
Tax Assessment Salaries	S&W	03-01-20-150-101		600.00
Legal Services-Tax Appeal	O&E	03-01-20-155-203		2,700.00
Liability Insurance	O&E	03-01-23-210-201		1,000.00
Fire Prevention Salaries	S&W	03-01-25-265-101		14,750.00



Fire Prevention Other Expenses	O&E	03-01-25-265-200	2,000.00
Recycling Salaries	S&W	03-01-26-300-100	290.00
Solid Waste Collection	O&E	03-01-26-305-201	10,000.00
Building & Grounds	O&E	03-01-26-310-204	1,500.00
Public Defender Salaries	S&W	03-01-43-495-101	100.00
Senior Center Profes Services	O&E	03-01-28-370-201	<u>3,500.00</u>
			<u>37,365.00</u> <u>37,365.00</u>

RESOLUTION #2023-195

TITLE: PAYMENT OF BILLS

WHEREAS, claims have been submitted to the Borough of Northvale in the following amounts under various funds of the borough:

Current Fund Appropriations (2023)	\$98,468.00
Current Fund Appropriations (2022)	
General Capital Fund	\$173,277.96
Grant Fund	\$612.50
Animal Trust	
Police DEA Trust	\$17,205.00
Escrow Trust	\$7,305.75
Affordable Housing Trust	
Recreation Trust	\$1,539.28
Summer Recreation Trust	
TOTAL	\$298,408.49

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, council liaison, finance committee, and/or the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Northvale, and that the claims specified on the schedule attached hereto, following examination and approval by the finance committee, be paid and checks issued; accordingly, and

WHEREAS, claims have already been paid in the following amounts for the purposes specified below during the course of the year:

Northern Valley Regional High School	12/12/2023	\$601,671.20
	12/12/2023	\$601,671.20
Payroll – Salaries & Wages	12-07-2023	\$165,000
Payroll- Salaries & Wages	12-22-2023	\$212,000
Health Benefits	12/14/2023	\$58,030.07
	12/14/2023	58,030.07



County Taxes		
Employee Pension Payment-PERS/PFRS		
Northvale Board OF Education	12/12/2023 12/12/2023	\$943,431.59 \$943,431.59
Northern Valley Regional High School District		
Northvale Public Library		
Trust - Interfund		
DTC- Bond Principal		
DTC- Bond Interest		
TOTAL		\$3,881,674.21

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Northvale that the claims totaling **\$3,881,674.21** and ratified respectively.

ROLL CALL

ADJOURNMENT

DRAFT - SUBJECT TO CHANGE